

**South Shore Educational Collaborative  
75 Abington Street, Hingham, MA 02043**

**BOARD MEETING MINUTES  
Friday, October 12, 2018**

Present: Louise Demas Cohasset  
Dorothy Galo, Ph. D. Hingham  
Michael Devine Hull  
Jeffrey Granatino Marshfield  
Mary Gormley Milton  
Matthew Keegan Norwell  
Ron Griffin Scituate

SSEC: Richard L. Reino, Executive Director  
Patricia Mason, Director of Student Services  
Jaclyn Farrar, BCBA, Community School

Guests: Glenn Olsson, Hingham Police Chief  
Heather Hermida, School Resource Officer

Guests and new members were all introduced to one another.

1. Approval of the minutes from the meeting on Friday, May 18, 2018. A motion to accept was made by Mr. Devine and seconded by Mr. Griffin; unanimously approved.
2. Review of the financial summary for FY 18 year end. The executive director reported that the fund balance at the close of FY 18 was higher than expected. SSEC did not need to use the credit line at all in FY 18. A motion to approve the end of year report for FY 18 was made by Mr. Griffin and seconded by Mr. Keegan; unanimously approved. As of today, SSEC has not had to use the line of credit during FY 19. The current fund balance is positive. The consideration of issuance of credits to member districts during FY 19 will be discussed later in the meeting. The board chairperson noted that the OPEB balance should be added to the information that is provided to the school committees following each meeting. A motion to approve the FY 19 financial summary and budget update was made by Mr. Granatino and seconded by Mr. Keegan; unanimously approved.
3. This item was taken out of sequence. SSEC has welcomed Hingham Police Officer Heather M. Hermida as a School Resource Officer for the 2018-2019 school year. Hingham Police Chief Glenn Olsson addressed the board regarding the popularity of School Resource Officers (SRO) growing in many school districts. Chief Olsson provided board members with a copy of the Standard Operating Procedures for the Police Department for the SRO, which will be modified to apply to the collaborative. This document will be a policy for HPD, and will be used along with the Memorandum of Understanding (MOU) between the Hingham Police Department and SSEC. It defines

roles and explains procedures, duties, uniform, standard equipment, and compliance with HPD policies. The MOU may include items such as having a reunification point decided upon ahead of time, a crisis team agreement, and includes clarification of roles both the SSEC and the HPD have. There is a school supervisor as well as a police department supervisor for the SRO. A question was raised about the use of restraint. Officer Hermida has had NAPPI training; there have been multiple restraints already and NAPPI works sufficiently. The question arose regarding the sharing of information among SRO's in other districts, and any behavior episodes that may take place outside of school hours. Chief Olsson and Officer Hermida were thanked for being so supportive and positive to work with; they feel the same way about working with the collaborative. Police departments are striving to become more social within the towns. The board will review all the documentation and be prepared to vote on the MOU at its meeting in December. 2018.

4. Board consideration of tuition credits to member districts based on FY 18 year end enrollment. The executive director provided a spreadsheet with potential credit amounts which would be paid to member districts. The board also reviewed the meeting minutes of May 18<sup>th</sup> for clarification of the discussion on what percentage the credit would be based upon. The executive director is asking board to wait until the December or January meeting to finalize a decision on potential credit amounts being issued. Board members felt it would be sensible to revisit making a decision until it is closer to time for budget review.
5. Review and consideration of a fund transfer to the OPEB account as recommended by the board of trustees. At the May 18<sup>th</sup> OPEB Board of Trustees meeting, the recommendation was made to begin contributing \$10,500 per month for a total annual contribution of \$126,000. The first installment would be paid in October, following approval by the SSEC board. Ms. Demas left the meeting at this time. A board member suggested using the trustee recommendation as long as the board can review monthly, or at each board meeting. A motion to authorize the transfer of \$42,000 to the OPEB trust account was made by Mr. Keegan and seconded by Mr. Griffin; unanimously approved.
6. Review of OPEB trustee board membership. In an email dated June 11, 2018, Legal Counsel makes two suggestions on how to amend the trust agreement, if necessary, to reflect the membership of the Board of Trustees. The board chairperson is in favor of the idea of having five people on the board of trustees. The SSEC board agreed to defer to the trustees to make their decision.
7. Curriculum and professional development. The director of student services reviewed information on the NExT conference on experiential learning, building relationships with businesses, transition skills. Mathia is being implemented here for continuity here in curriculum. Students come in from many districts and this helps bridge the curriculum gap. There is a focus on core skills needed to pass MCAS. Panorama from National Geographic is kept up to date online. Brainframes is a helpful framework for writing and composition skills and verbal skills too. iSTEOP is a program benchmarking literacy, composition and math. There will be a free trauma workshop on March 20<sup>th</sup>. A few SSEC

staff are presenting at conferences this school year. A free resource page was reviewed with the board. Board members appreciated all the information that was provided.

8. Discussion of a language based learning program. The board chairperson noted that with a few local private schools closing, there may be a need for the collaborative to offer some sort of program. Recovery schools are sometimes meeting the students' needs. Scituate has built a program for elementary and middle school students. At a future meeting this topic will be revisited.
9. A motion to adjourn by was made by Mr. Keegan seconded by Mr. Devine. The meeting was adjourned at 10:25 am.