

**South Shore Educational Collaborative  
75 Abington Street, Hingham, MA 02043**

**BOARD MEETING MINUTES  
Friday March 8, 2024**

Present:

|                   |            |
|-------------------|------------|
| Judith Kuehn      | Hull       |
| Patrick Sullivan  | Cohasset   |
| Jeffrey Granatino | Marshfield |
| Kevin Mulvey      | Quincy     |
| William Burkhead  | Scituate   |
| Matthew Keegan    | Norwell    |
| Jim Lee           | Braintree  |

SSEC: Richard Reino, Executive Director  
Erin Holder, Director of Student Services

1. Acceptance of the minutes from the January 26<sup>th</sup> meeting. A motion to approve the minutes was made by Mr. Granatino and seconded by Mr. Keegan; unanimously approved. Mr. Burkhead and Mr. Sullivan abstained from the vote as they were not at previous meeting.
2. Acceptance of the FY24 Financial Summary. Bank balance as of March 8 is 5.1million with last year's balance at that time being 3.7million. Credit line is zero and we do not anticipate using it. OPED balance as of January 31<sup>st</sup> is \$117K higher than last year. The budget is frozen and we continue to not use any outside agency staff. A motion to approve the FY24 Financial Summary was made by Mr. Keegan and seconded by Mr. Lee; unanimously approved.
3. FY25 Budget first reading: Budget calls for a 5% member and 7% non-member increase. Target enrollments for FY25 are 319 and actual enrollments are 319.23. FY25 CBA increase of about 1.3million is included in the budget.
4. Member request from Abington public schools: Abington Superintendent sent a letter with school committee approval asking to join the Collaborative. In order for Abington to join, the current district school committees and DESE will both need to vote Abington in as part of the Collaborative. Collaborative will need to speak with the lawyer to determine timeline of request and process.
5. Correspondence from Art Sullivan: December 31<sup>st</sup> will be Art's last day as the Treasurer. Board to decide whether they want to post an ad for the position or potentially bring in a CPA firm as the Treasurer.

6. Other: Business Manager Discussion: The board requested a position description. Mr. Reino will email the current position description to the board.

The meeting adjourned at 9:40am.

No Executive Session