

**South Shore Educational Collaborative  
75 Abington Street, Hingham, MA 02043**

**BOARD MEETING MINUTES  
Friday May 17, 2024**

Present:

Judith Kuehn	Hull
Jeffrey Granatino	Marshfield
Matthew Keegan	Norwell
William Burkhead	Scituate
Kevin Mulvey	Quincy
Margaret Adams	Hingham
Patrick Sullivan	Cohasset
Jim Lee	Braintree
Peter Burrows	Milton
Jeffrey Szymaniak	Whitman-Hanson

SSEC: Richard Reino, Executive Director  
Erin Holder, Director of Student Services

1. Interviewed Jonathan Reynard for the School Business Manager position. A motion to pursue a contract with Mr. Reynard was made by Mr. Lee, seconded by Ms. Kuehn; unanimously approved.
2. Acceptance of the minutes from the April 5<sup>th</sup> meeting. A motion to approve the minutes was made by Mr. Granatino and seconded by Mr. Lee; unanimously approved. Mr. Sullivan and Mr. Szymaniak abstained from the vote as they were not at previous meeting.
3. Acceptance of the FY24 Financial Summary. Fund balance as of May is \$1,964,786. Credit line is zero and we do not anticipate using it. OPEB balance is up approximately \$130,000 from April meeting. No additional FTE's. Projected revenue positive balance at the end of the year could be approximately \$419,000. A motion to approve the FY24 Financial Summary was made by Mr. Granatino and seconded by Mr. Mulvey; unanimously approved.
4. Acceptance of "other rates" for FY25. A motion to approve the "other rates" for FY25 was made by Mr. Keegan and seconded by Mr. Szymaniak; unanimously approved.
5. Acceptance of 2024-2025 school year calendar. A motion to approve the amended 2024-2025 school year calendar with fall Board meeting date changed to September 27<sup>th</sup> from October 4<sup>th</sup> was made by Mr. Lee and seconded by Mr. Mulvey; unanimously approved.

6. Approval of Certificate of Authority, authorizing Mr. Losche, Executive Director and Mr. Reynard, School Business Manager to execute contracts and bonds in the name and on behalf of SSEC. A motion to approve the Certificate of Authority was made by Mr. Burrows and seconded by Mr. Lee; unanimously approved.
7. Approval to declare SSEC van, plate #102873 surplus. A motion to approve the SSEC van surplus was made by Mr. Lee and seconded by Ms. Keuhn; unanimously approved.
8. Nomination and acceptance of Board Chair and Vice Chair. A motion to nominate Mr. Szymaniak for Chair and Mr. Sullivan for Vice Chair was made by Mr. Granatino and seconded by Ms. Lee; unanimously approved.
9. Director of Student Services updated policies: Suspension, Restraint, Title IX/Sexual Harassment, Title IX/Pregnant Students, Non-Discrimination and Anti-Harassment procedures except for Title IX, Students' Electronics & Cell Phone Policy and Wellness Policy. A motion to approve the updated policies was made by Mr. Lee and seconded by Mr. Burrows; unanimously approved.
10. Employer shared responsibilities payment discussion. Mr. Reino spoke with MASBO and he was referred to Joe Bartulas who agreed with Gallagher's findings.
11. Mr. Reino put a timeline together for Abington's request to become a member at SSEC. Assistive Technology received a \$3500 grant to purchase smart boards.

A motion enter Executive Session at 10:12am for purpose of #7 to review Executive session minutes and not to return to open session was made by Mr. Granatino and seconded by Ms. Kuehn; a roll call vote was taken, with Mr. Szymaniak voting yes, Mr. Keegan voting yes, Mr. Granatino voting yes, Mr. Burrows voting yes, Ms. Adams voting yes, Ms. Kuehn voting yes, Mr. Lee voting yes, Mr. Mulvey voting yes and Mr. Burkhead voting yes; unanimously approve.

Meeting adjourned at 10:12am with Ms. Adams departing.